



23 Brandt Lane
Bloomingdale, NJ 07403
973-838-2220

Volunteer Requirements

- Volunteers must be 18 years of age or older, or:
 - a. be at least 16 years of age with a signed parental consent form and waiver.
 - b. if under 16 years of age, a parent must be trained and be an active volunteer before the minor is eligible for volunteer duties.
- Must complete a volunteer application and waiver.
- Must understand the potential human health hazards and should have a current tetanus vaccination, if applicable.
- Must understand the possible disease risk and should have current vaccinations for animals at home.
- Must understand B.A.S.S. policies and procedures and be able to follow directions.
- Must immediately report any injuries received while on shelter premises to a B.A.S.S. board member.
- Must report any problems he/she may have with policies or staff, so that we can work together as an effective team.
- Must keep track of hours volunteered through the shelter's log book.
- Must retain confidentiality in the work of the shelter and dealings with the public.
- Must train for six (6) months before being considered for voting membership.
(Not available to minors.)
- Must not knowingly take actions against the wishes of the voting membership as whole.
- Must be a reflection of the values and standards set by B.A.S.S. and should feel comfortable with our policies and procedures, including euthanasia.
- Should join the staff as a result of mutual interest and concern for the animals.
- Should report on time and complete his/her shift as expected, or find appropriate substitute coverage. If coverage cannot be obtained, advanced notice is required to be given to the shelter's operations director.

Often people who care about the plight of homeless animals are overwhelmed by the enormity of the problem. It's true that no one person can save them all, but if you can make a difference in the life of even one animal, let alone hundreds each year, then your contribution is invaluable.

*The B.A.S.S. volunteers are the core of our success in caring for the animals in our shelter.
Thank you for your interest in becoming a B.A.S.S. Volunteer!*



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Volunteer Agreement and Application

After completion, please mail or deliver to the address listed above. You will be notified after your application has been received and reviewed. Please be patient.

Personal Profile

1 CONTACT INFORMATION

Name: _____

Address: _____

Home telephone: (____) _____ Birth date (optional): ____/____/____

Age group (check one): 16-17 18-25 26-40 41-60 over 60

E-mail: _____

Employer: _____ Occupation: _____

Work telephone: (____) _____ Can we contact you at work? Yes No

Work hours: _____

In the event of an emergency, who should we notify?

Name: _____

Address: _____

Home phone: (____) _____ Work phone: (____) _____

2 HEALTH INFORMATION

Failure to disclose any limitations prior to acceptance may result in dismissal.

Do you have any physical, medical, or psychological limitations or disabilities? (For example, a heart condition, mental illness, allergies, etc.) Yes No

If yes, please explain: _____

Do you have health insurance? Yes No



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3 COMMUNITY SERVICE

Please attach a copy of any paperwork required to be completed by B.A.S.S.

Is your volunteer work part of a community service program for school, church, scouts, etc?

Yes No

Name of organization: _____

Name of contact person: _____

Number of hours required to work: _____

Date service must be completed by: ____/____/____

4 OTHER

Are you acquainted with a past or present B.A.S.S. volunteer? Yes No

If yes, who? Name _____ Relationship _____

How did you find out about our volunteer program? _____

Please tell us briefly about why you would like to become a volunteer for B.A.S.S. _____

Please list any prior work experience at an animal shelter or related field. _____

Are you currently involved with any other animal welfare organization? Yes No

If yes, how do you participate? _____

Do you have any pets? Yes No

If yes, what pets do you have and are they spayed or neutered?

_____ Spay/Neuter? Yes No

_____ Spay/Neuter? Yes No

_____ Spay/Neuter? Yes No

_____ Spay/Neuter? Yes No



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4 OTHER continued...

Have you ever adopted from B.A.S.S. before? Yes No

If yes, what type of animal and about when? _____

Have you ever brought us an animal? Yes No

If yes, what type of animal and about when? _____

Would you like to be considered for foster care of one of our animals? Yes No

If yes, what type of animal and about when? _____

Consideration for foster care must be approved by appropriate B.A.S.S. board member. Some training might be required.

Have you ever been accused of or convicted of animal cruelty or mistreatment of an animal in the State of New Jersey or another state? Yes No

Although we make every effort to adopt the animals in our care, there are instances when this cannot occur, and these animals are humanely euthanized. (More explanation about this at orientation.)

How do you feel about this?



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5 VOLUNTEER HOURS AND SCHEDULE

We need our volunteers to be consistent to ensure adequate and appropriate staffing of the shelter. Please indicate the days of the week and hours you are available on a regular basis. Please list all possibilities.

Volunteers are needed between the hours of:

- Monday – Friday 9:00 am – 11:00 am
- Monday – Friday 4:00 pm – 6:00 pm
- Wednesday evening 6:00 pm – 9:00 pm
- Saturday and Sunday 9:00 am – 11:00 am
- Saturday and Sunday 2:00 pm – 4:00 pm

Please check off the hours you would be able to volunteer?

Day _____	Time _____		
Monday	9:00 am – 11:00 am <input type="checkbox"/>	4:00 pm – 6:00 pm <input type="checkbox"/>	
Tuesday	9:00 am – 11:00 am <input type="checkbox"/>	4:00 pm – 6:00 pm <input type="checkbox"/>	
Wednesday	9:00 am – 11:00 am <input type="checkbox"/>	4:00 pm – 6:00 pm <input type="checkbox"/>	6:00 pm – 9:00 pm <input type="checkbox"/>
Thursday	9:00 am – 11:00 am <input type="checkbox"/>	4:00 pm – 6:00 pm <input type="checkbox"/>	
Friday	9:00 am – 11:00 am <input type="checkbox"/>	4:00 pm – 6:00 pm <input type="checkbox"/>	
Saturday	9:00 am – 11:00 am <input type="checkbox"/>	2:00 pm – 4:00 pm <input type="checkbox"/>	
Sunday	9:00 am – 11:00 am <input type="checkbox"/>	2:00 pm – 4:00 pm <input type="checkbox"/>	

Would you be interested in volunteering for events? Yes No

If yes, please briefly explain. (For example, selling tickets for an event, supplying food or other needed items, etc.)

When would you be able to start volunteering? _____



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6 TERMS AND CONDITIONS

1. I understand that the Bloomingdale Regional Animal Shelter Society (B.A.S.S.) has the right to refuse or revoke membership for reasonable cause. I further understand that continued membership is contingent upon following all B.A.S.S. policies and procedures.
2. I fully understand the hazards of working with animals and the possibilities of injury or disease transmission to myself or my pets while performing any duties for B.A.S.S. In the event of my injury or illness, I agree to pay for all medical and other costs in their entirety.
3. I understand the increased potential of exposure to rabies and tetanus. As part of my preventative care, I agree to discuss these issues with my private physician, including discussing a current tetanus inoculation.
4. I am in good physical health and am able to handle the tasks assigned to me as a volunteer for B.A.S.S. I have listed any health problems or special considerations in Section 2 of this agreement.
5. I waive my right to legal action against B.A.S.S. and the municipality of Bloomingdale, NJ.
6. I understand that I will not qualify for voting membership until the required six (6) month probationary period is satisfactorily completed. Voting status also requires a minimum commitment of ten (10) hours of more per month, meeting attendance, and assistance with fundraising events.
7. I certify that I am 18 years of age or older, or if under 18 years, I understand that I do not qualify for voting membership status. I further understand that as a minor, my parent or legal guardian, whose signature appears below, is responsible for my actions while performing my volunteer duties for B.A.S.S.

PLEASE READ THIS PAGE CAREFULLY BEFORE SIGNING.

FOR ALL VOLUNTEERS:

I have read and understand the above terms as well as the B.A.S.S. Volunteer Requirements.

Signature

Date

Please print name

FOR VOLUNTEERS UNDER 18 YEARS OF AGE:

As a parent or legal guardian of the above named minor, I certify that I have read and agree to the above terms.

Signature

Date

Please print name

